



October 2005.

CHILD PROTECTION

'The child's welfare is the first consideration. All children regardless of age, gender, racial origin, religious belief and sexual identity have a right to be protected from abuse.'

- **Gallica (Lancashire) SC has adopted the ASA Child Protection Procedures.**
- We have a Code of Ethics and all members are subject to the laws and rules of the ASA
- The Club has a Code of Ethics and Conduct (Charters) for all staff/volunteers and also a Code of Conduct (Charters) for swimmers.
- The club has an appointed Child Welfare Officer. (see committee position)
- Club volunteers/helpers are offered attendance at Child Protection training courses when operated.
- All prospective staff/volunteers of Gallica (Lancashire) SC must complete Criminal Records Bureau (CRB) forms. All details are registered with the ASA Legal Affairs Department.
- Any person wishing to use photography and video equipment at training sessions/competitions must obtain permission and sign as required.
- The Club follows the ASA guidelines for any disciplinary actions.
- All members' contact and medical details are kept as a record.
- Accidents/Incidents affecting members are recorded on a form held by coaches and Squad Reps, then transferred into a book held by Welfare Officer.
- If a concern/allegation is noted, the person must initially make a detailed note of the incident, contact the Club Welfare Officer, who will then follow ASA guidelines.